



Community Launch Meeting Agenda

A 45–60 minute planning meeting template.



Communauté / Community	_____
Date	_____
Lead	_____
Location / Link	_____

Agenda

Time	Topic
5 min	Welcome, objective and meaning of the Black Ribbon
10 min	Local goal: pledges, ribbons, partners and reach
10 min	Plan: date, location, QR codes, ribbons, signage and volunteers
10 min	Outreach to schools, workplaces, organizations and families
10 min	Communications, social media, photos and consent
10 min	Assign roles and next steps
5 min	Questions and confirm next check-in

Décisions / Action Items

- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____